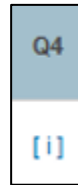



HOW TO CHECK TO SEE IF YOUR STUDENT'S WORK HAS BEEN TURNED IN OR NOT

1. When you go into the **parent portal** and look at your student's grades, you will see a lower case "i" each class for the 4th quarter...like this:



2. Click on the lower case "i" and that will take you to the list of assignments for that class.




3. If the assignment has a checkmark, like this , then that means the assignment has been collected and is complete.



4. If the assignment is missing, you will see this symbol:



5. If the assignment is incomplete, you will see this symbol:  (NOTE: If your student worked diligently for the two-hour period of time for that class' work that week, please let the teacher know if the symbol should turn to "collected.")

SEE SAMPLES ON THE NEXT FEW PAGES.

SAMPLE STUDENT 1:

I clicked on the lower case "i" for Algebra 1 – and all weekly assignments have green check marks – so all work is complete.

Course	Q1	Q2	E1	T1	Q4	Y1
Lang Arts 8 Adv/Hon Daughtrey, Jennifer A - Rm: 200	B 81	B 86	0	B 84	[i]	
Band 8 Isaac, Kaitlin - Rm: 100	B 86	A 90	0	B 88	[i]	
Health / PE 8 Boling, Shannon - Rm: Gym-B	A 93	B 87	0	A 90	[i]	
HSS Civics & Econ Adv/Hon Budziszewski, Katherine - Rm: 108	C 77	B 84	0	B 81	[i]	
HON Algebra 1 Henry, Alora D - Rm: 306	B 86	B 86	A 97	B 88	[i]	



Due Date	Category	Assignment	
05/22/2020	Homework	Assignment Week 6	
05/15/2020	Homework	Assignment Week 5	
05/08/2020	Homework	Assignment Week 4	✓
05/01/2020	Homework	Assignment Week 3	✓
04/24/2020	Homework	Assignment Week 2	✓
04/17/2020	Homework	Assignment Week 1	✓

STUDENT 2:

I clicked on the lower case “i” for Math 7 – and work is showing as “incomplete.” (Again, as stated above, if your student completed the requisite number of hours, then let the teacher know.)

Course	Q1	Q2	E1	T1	Q4	Y1
Lang Arts 7 Ellen, Keith - Rm: 205	B 81	B 80	0	B 82	[i]	
Math 7 Mangiaracina, Linda C - Rm: 203	C 72	B 83	0	B 78	[i]	
Health / PE 7 Boling, Shannon - Rm: Gym-C	B 85	B 83	0	B 84	[i]	
Digital Media Communication 7 Whelan, Kelsey - Rm: 105	A 96	A 100	0	A 98	[i]	

Assignment	Flags
Week 4 (Surface Area)	
Week 3 (Volume IXLs)	[i] [incomplete icon]
Week 2 (Area, Perimeter, Circumference IXLs)	[i] [incomplete icon]
Week 1 (Quadrilateral Quiz)	[i] [incomplete icon]

Grades last updated on: 5/1/2020

lements that are not yet published, or may be the result of special weighting used by the teacher. [Click to view additional information](#)

as Comment | - Collected | - Late | - Missing | - Exempt from Final Grade | - Absent | - Incomplete

SAMPLE STUDENT 3:

I clicked on the lower-case “i” for a students Language Arts class – and some assignments showed collected/completed, and others showed as “missing.”

Week 3(A)- Journal Entry (posted to DB)	✓	
Week 3(B)-DB Responses (Two posted)	✓	
Week 3(C)-Reading (Assessment)	i ✓	
Week 3(D)- Poetry Writing	✓	
Week 2(A)- Journal Entry (posted to DB)		!
Week 2(B)-DB Responses (Two posted)		!
Week 2(C)-Reading (Assessment)	i	!